



5003 Menaul Blvd NE  
 Albuquerque, NM 87110  
 www.Tech505.com  
 (505) 203-3798 1-888-656-1342

# Service Order

Date \_\_\_\_\_  
 PO # \_\_\_\_\_  
 Invoice # \_\_\_\_\_

Warranty    In Shop    On Site    Pickup & Delivery

Name \_\_\_\_\_ Company \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Res. Phone \_\_\_\_\_ Bus. Phone \_\_\_\_\_

It's recommended that data should be backed up before services are performed. Programs can not be backed up. I understand that all data is my responsibility and that Tech505 shall not be liable for any loss of data resulting from repairs nor for any additional problems arising after repairs are completed, exceptions covered by parts and labor warranty. I have read, understand and agree to all terms and conditions on both sides of this service order. Balance is due upon completion of work. Thank you for choosing Tech505 services.

Do you need your data files backed up?      Yes      No

Client Signature \_\_\_\_\_ Date \_\_\_\_\_

### Equipment Information:

Make	Model	Serial Number

Other:

### Service Response Information:

Date Service Call Received \_\_\_\_\_ Time \_\_\_\_\_

Responded to Site \_\_\_\_\_ Time \_\_\_\_\_

Completed Service \_\_\_\_\_ Time \_\_\_\_\_

Called End User \_\_\_\_\_

Tech505 Representative \_\_\_\_\_

Problem Description:

\_\_\_\_\_  
 \_\_\_\_\_

Diagnostics Description:

\_\_\_\_\_  
 \_\_\_\_\_

Description of Service:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

QTY	DESCRIPTION	PRICE	AMOUNT

**I accept the above performance and charges as being satisfactory and acknowledge that equipment has been left in good working condition. I agree to pay costs indicated above.**

<b>Subtotal:</b>
Tax:
<b>Total:</b>

Client Signature \_\_\_\_\_

Technician Signature \_\_\_\_\_