TECH505
Technology Solutions

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Albuquerque, NM 87105
www.Tech505.com
505-203-3798 888-656-1342

Service Order

Date _____
PO # _____
Invoice # _____

☐ Warranty ☐ On-Site ☐ In Shop

Name _____Company_____

Address _____

City_____State_____Zip_____

Res. Phone_____Bus. Phone_____

Tech505 understands how important your data files are. We recommend backing up data before services are performed. Programs can not be backed up. I understand that my data is my responsibility and that Tech505 shall not be liable for any loss of data resulting from repairs nor for any additional problems arising after repairs are completed, exceptions covered by parts and labor warranty. I have read, understand and agree to all terms and conditions on both sides of this service order. Balance due upon completion of work.

Do you need your data files backed up? Yes No

_____
Customer Signature Date

Equipment Information:

Make	Model	Serial Number

Other:

Service Response Information:

Date Service Call Received_____Time_____

Responded to Site_____Time_____

Completed Service _____Time_____

Called End User _____

Tech505 Representative_____

Problem Description:

_____

_____

_____

_____

_____

Description of Service:

_____

_____

_____

_____

_____

_____

_____

_____

QTY	DESCRIPTION	PRICE	AMOUNT

I accept the above performance and charges as being satisfactory and acknowledge that equipment has been left in good working condition. I agree to pay costs indicated above.

Subtotal:	
Tax:	
Total:	

_____
Customer Signature

_____
Technician Signature